

# Key West International Airport (EYW) Title VI Plan

## 1. Title VI Policy Statement<sup>1</sup>

**Monroe County for Key West International Airport (EYW)** assures that no person shall on the grounds of race, color, national origin (including Limited English Proficiency (LEP)), sex (including sexual orientation and gender identity), creed, or age, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (PL 100.259), Section 520 of the Airport and Airway Improvement Act of 1982, and related authorities (hereafter, “Title VI and related requirements”), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives U.S. Department of Transportation (DOT) funding. Title VI also prohibits retaliation for asserting or otherwise participating in claims of discrimination.

**Monroe County for Key West International Airport** further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs are federally funded or not. Monroe County agrees, among other things, to understand the communities surrounding or in the flight path, as well as customers that use the airport. Any time communities may be impacted by programs or activities Monroe County will take action to involve them and the public in the decision-making process.

**Monroe County for Key West International Airport** requires nondiscrimination assurances, as prescribed by FAA, from each tenant, contractor, and concessionaire providing an activity, service, or facility at the airport. Assurances must be included in any related lease, contract, or franchise agreement between Monroe County and each tenant, contractor, and concessionaire, as well as in any similar agreements with their own sub-tenants and sub-contractors.

**Beth Leto, Deputy Director of Finance and Administration**, who can be reached at **(305) 809-5239** or **Leto-Beth@MonroeCounty-FL.Gov**, is responsible for overseeing compliance with Title VI and is the point of contact for all airport Title VI matters and related responsibilities, including those required by 49 CFR Part 21.



*Signature*

**Richard Strickland**

**Executive Director of Airports**

**305-393-7742**

12.04.2024

**Effective Date**

November 27, 2027

**3-Year Expiration Date**

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<sup>1</sup> This policy statement will be translated into languages other than English, upon request and based on patron and local language demographics.

## 2. Administration

**Monroe County for Key West International Airport**, has reviewed and adopted this Title VI Plan for Key West International Airport (EYW). This plan will be updated no less than once every three (3) years. The plan will not be re-adopted following minor changes, such as updating the Executive Director’s or Coordinator’s name. Significant revisions to policies or federal guidelines may warrant re-adoption by Monroe County and resubmittal to FAA.

<b>Supporting Title VI Program</b>	<b>Airport Sponsor Program / Office</b>
<i>Richard Strickland</i>	<i>Executive Director of Airports</i>
<i>[Vacant]</i>	<i>Assistant Director of Airports</i>
<i>Beth Leto</i>	<i>Deputy Director of Airport Finance &amp; Administration</i>

As of 4/30/2024, **Monroe County for Key West International Airport** has no pending applications for Federal financial assistance. **AIP grant history is attached as Appendix: Figure 1.**

<b>Federal Source</b>	<b>Grant Award Information Available at:</b>
<i>FAA AIP</i>	<i><a href="https://www.faa.gov/airports/aip/">https://www.faa.gov/airports/aip/</a></i>

## 3. Grant and Procurement Assurances

49 CFR § 21.7 (a)(1); 49 CFR Part 21 Appendix C (b)

**Monroe County for Key West International Airport** will complete standard grant assurances for Title VI and related requirements, in the form prescribed by FAA. See [https://www.faa.gov/airports/aip/grant\\_assurances/#current-assurances](https://www.faa.gov/airports/aip/grant_assurances/#current-assurances).  
Clauses/Covenants

- a. All contracts, leases, deeds, licenses, permits, and other similar instruments, must contain the contractual requirements and clauses, in the form prescribed by FAA. See [https://www.faa.gov/airports/aip/procurement/federal\\_contract\\_provisions/](https://www.faa.gov/airports/aip/procurement/federal_contract_provisions/). Note that unlike many other clauses, Civil Rights clauses are required in all contracts. Note also special clauses that are required for certain types of contracts, such as land acquisition.
- b. **Monroe County for Key West International Airport** requires Civil Rights clauses to be included in solicitations and contracts for all subcontractors, subleases, and any other agreements. Monroe County will utilize current assurances and contract provisions as needed in the links above provided by FAA. Monroe County for Key West International Airport will convey the subcontract requirements and/or templates to prime contractors in the contracting phase. The Sponsor may approve subcontracts at its discretion and periodically require audits or checks of compliance. There are no sub-recipient agreements, and Monroe County will apply the following to any sub-contractor agreements:

### **Description of Oversight Methods for Subcontracts**

*Subcontract templates will be adopted in subcontracts related to the airport program to ensure that they are as applicable based on grant and procurement requirements. The airport will monitor and review the subcontracts by:*

- 1. Maintaining subcontract files from both procurement and program management*
- 2. Reviewing compliance with the prime agreement's requirements prior to execution*
- 3. Reviewing contract deliverables*
- 4. Regularly obtaining, reviewing, and acting on subcontractor status reports as feasible*
- 5. Incorporating subcontractor costs into program level on a timely basis*
- 6. Verifying completion and acceptance of scope of work and deliverables*
- 7. Verifying subcontract closeout of final invoicing and payments*
- 8. Reviewing subcontract compliance consistent with auditing requirements and established review protocols*

### **4. Title VI Coordinator Responsibilities**

The Coordinator is responsible for ensuring that they and other staff supporting the Title VI are trained in Title VI requirements. Essential training topics include:

- Basic Title VI requirements
- Airport language assistance resources and practices
- Collecting and assessing demographic data
- Reporting Title VI complaints and other required FAA notifications

See the Training Section for more information about expected training for all staff.

Among other responsibilities, the Coordinator:

- Proactively ensuring that Monroe County is in compliance with nondiscrimination requirements of Title VI and reports on the status of Title VI compliances
- Responding promptly to requests by FAA for data and records and for the scheduling of compliance reviews and other FAA meetings to determine compliance with Title VI and related requirements
- Receiving discrimination complaints covered by Title VI and related requirements, and forwards them to the FAA, within 15 days of receipt, together with any actions taken to resolve the matter
- Providing the FAA with updates regarding its response and status of early resolution efforts to complaints concerning Title VI and related requirements (49 CFR Part 21, Appendix C(b)(3)), including resolution efforts
- Annually reviewing the airport's Title VI plan and disseminates information throughout staff and the Airport Sponsor's leadership
- Coordinating data collection to evaluate whether racial or ethnic groups are unequally benefited or impacted by airport programs. The data will be regularly assessed and

readily available upon request (49 CFR § 21.9(b) & (c)). Data collection methods will include optional demographic questions in: airport customer satisfaction surveys, customer complaints, airport event sign-in sheets, and bids/proposals for airport contracts, and other methods described in the airport Community Participation Plan (CPP)

- Maintaining demographic data for members of appointed planning and advisory bodies for the airport. Identifying any disparities compared to the community. Providing information to the membership selecting official/committee, particularly when vacancies occur
- Maintaining a copy of 49 CFR Part 21 for inspection by any person asking for it during normal working hours (49 CFR 21, Appendix C (b)(2)(i))

See Notice, Compliance reviews, Audits, Lawsuits, and Other Investigations, and Complaints Sections of this Plan.

Monroe County's Coordinator will request and receive access to the Title VI portion of the FAA Civil Rights Connect System (<https://faa.civilrightsconnect.com/>).

### **5. Notice**

49 CFR Part 21 Appendix C(b)(2)(ii)

**Monroe County for Key West International Airport** will conspicuously display the FAA-provided Unlawful Discrimination Poster in all public areas on airport property, including those with pedestrian activity. Monroe County ensures that these posters are visible, accessible,<sup>2</sup> and maintained. The poster template is available at [https://www.faa.gov/about/office\\_org/headquarters\\_offices/act/com\\_civ\\_support/non\\_disc\\_pr/](https://www.faa.gov/about/office_org/headquarters_offices/act/com_civ_support/non_disc_pr/) and a completed copy is attached. See Section 15 Appendix.

**Monroe County for Key West International Airport** has posted the above Title VI policy statement at its staff offices.

**Monroe County for Key West International Airport** will distribute this Title VI Plan among its employees and airport contractors, concessionaires, lessees, and tenants. This plan will be distributed by **April 30, 2024, by email or hard copy.**

Posters are displayed in the terminal and other areas on airport property, including the following public locations:

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<sup>2</sup> For more information about website accessibility, please visit ADA.gov.

<b>Terminal/FBO/Concessions/ Other Locations</b>	<b>Quantity in Pre-Security Area</b>	<b>Quantity in Post-Security Area</b>	<b>Additional Quantities</b>
<i>The Airline Terminal</i>	2	2	
<i>Arrivals by Rental Car Agencies</i>	2		2
<i>Restaurants</i>	1		
<i>The FBO Terminal</i>	2	2	

Outreach to Affected Communities

**Monroe County for Key West International Airport** ensures that notices for public meetings reach all segments of the impacted community identify the effective media platforms to share announcement and notices. Announcements are made in social media, general circulation newspapers, community newspapers, and email broadcast. Monroe County contacts leaders and representatives in Affected Communities directly to confirm effective media platforms to reach all Affected Communities<sup>3</sup> and provide important feedback on translated materials. The office maintains records of all such notices and the efforts made to reach each of the Affected Communities.

Detailed information on our public notice and outreach procedures is available in the **Community Participation Plan (CPP)**. A copy of the CPP will be available at Monroe County Clerk’s Website and Monroe County Florida’s official website.

To ensure that the community is effectively informed of and able to participate in public hearings, Monroe County includes public notices translated into appropriate languages, including for any language spoken by a significant number or proportion of the Affected Community population that has limited English proficiency. Such social media postings and notices will include direction for obtaining an interpreter, free of charge, for public hearings (*28 CFR § 42.405(d) see Limited English Proficiency Section*).

**6. Community Statistics**

Title VI regulations require Federal grant recipients to know their community demographics. See 49 CFR § 21.9(b). By knowing this information, **Monroe County for Key West International Airport** will be able to identify, understand, and engage with communities. In doing so, Monroe County needs to know about communities eligible to be served, actually or potentially affected, benefited or burdened by the Monroe County airport program.

Communities immediately surrounding the airport or in the flight path:

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<sup>3</sup> We will not subject any persons to discrimination based on race, color, national origin, age, sex, or creed. The term “protected communities” is used within this Title VI Plan to highlight the requirements of Title VI, 49 U.S.C. § 47123, the Age Discrimination Act of 1975, and in some instances, includes low-income populations under Executive Order 12898.

<b>Affected Communities<sup>4</sup></b>	<b>Population</b>
<i>Key Haven and Dredgers Keys</i>	37,404
<i>Key West</i>	24,826
<i>Stock Island</i>	4,436
<i>Big Coppitt Key</i>	3,732

Hereafter, the above communities will be referred to collectively as “the Affected Communities”.

The following have been identified regarding the Affected Communities:

Low Income Communities<sup>5</sup>.

A low-income area is an identifiable group of persons living in geographic proximity, whose median household income is at or below the Department of Health and Human Services poverty guidelines. Pursuant to Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” **Monroe County for Key West International Airport** is collecting information about affected and potentially affected low-income communities. According to [U.S. Census Bureau Data](#), the overall poverty level for **Monroe County, Florida** that includes all of the above Affected Communities is approximately **13.2%**. Additionally, the poverty rate for the **State of Florida is 12.7%**. The poverty rates for the specific Affected Communities are as follows:

<b>Affected Communities</b>	<b>Poverty Rate</b>
<i>Stock Island</i>	20.05%
<i>Key West</i>	13.22%
<i>Key Haven and Dredgers Keys</i>	11.7%
<i>Big Coppitt Key</i>	8.6%

Racial and Ethnic Communities.

Demographic data for race, color, and national origin was evaluated to identify racial and ethnic communities and populations in each Affected Community. The demographic composition by race, color, or national origin for the specific Affected Communities are as follows<sup>6</sup>:

**The table below was generated with [American Community Survey Data](#), also attached in Section 14 Population/Language Data, for Monroe County, Florida which includes all Affected Communities, as not all isolated data was available:**

<sup>4</sup> “Affected communities” means any readily identifiable group potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

<sup>5</sup> Low-income data must be collected to assist in our compliance with Environmental Justice requirements (not Title VI requirements). For example, this data will be utilized in the Community Participation Plan (CPP) to help ensure the meaningful involvement of low income communities in airport programs and activities.

<sup>6</sup> Recommend using demographic groups from the U.S. Census.

**Affected Community: Monroe County, Florida<sup>7</sup>**  
**Total Affected Community Population: 81,618**

<b>Demographic Group within Affected Community</b>	<b>Number of People in Minority Group</b>	<b>Percent of Total Affected Community Population</b>
<i>White</i>	54,731	88.7%
<i>Black or African American</i>	4,517	7.3%
<i>American Indian or Alaska Native</i>	169	0.5%
<i>Asian</i>	1,137	1.5%
<i>Native Hawaiian or Other Pacific Islander</i>	61	0.2%
<i>Other/Mixed</i>	2,827	1.8%
<i>Hispanic or Latino</i>	19,432	26.3%

**Affected Community: Stock Island, Florida**  
**Total Affected Community Population: 4,564**

<b>Demographic Group within Affected Community</b>	<b>Number of People in Minority Group</b>	<b>Percent of Total Affected Community Population</b>
<i>White Alone</i>	2,168	12.6%
<i>Black or African American Alone</i>	1,161	23.3%
<i>Some Other Race Alone</i>	235	34.5%
<i>Two or More Races</i>	1,000	29.1%
<i>Hispanic or Latino Origin (of any race)</i>	2,113	22.5%
<i>White Alone, Not Hispanic or Latino</i>	1,372	7.7%

**Affected Community: Key West, Florida**  
**Total Affected Community Population: 34,689**

<b>Demographic Group within Affected Community</b>	<b>Number of People in Minority Group</b>	<b>Percent of Total Affected Community Population</b>
<i>White Alone</i>	23,165	8.9%
<i>Black or African American Alone</i>	4,714	26.3%
<i>American Indian and Alaska Native Alone</i>	36	50.0%
<i>Asian Alone</i>	535	7.1%
<i>Native Hawaiian and Other Pacific Island Alone</i>	121	66.9%
<i>Some Other Race Alone</i>	1,498	23.4%
<i>Two or More Races</i>	4,620	17.7%
<i>Hispanic or Latino Origin (of any race)</i>	9,201	15.9%
<i>White Alone, Not Hispanic or Latino</i>	19,322	8.3%

<sup>7</sup> Key Haven and Dredgers Keys were identified as Affected Communities but no Census data exist as of Plan publication.

**Affected Community: Big Coppitt Key, Florida**  
**Total Affected Community Population: 3,182**

<b>Demographic Group within Affected Community</b>	<b>Number of People in Minority Group</b>	<b>Percent of Total Affected Community Population</b>
<i>White Alone</i>	2,341	5.9%
<i>Black or African American Alone</i>	152	0.0%
<i>Native Hawaiian and Other Pacific Islander Alone</i>	109	63.3%
<i>Some Other Race Alone</i>	41	0.0%
<i>Two or More Races</i>	539	12.1%
<i>Hispanic or Latino Origin (of any race)</i>	945	6.9%
<i>White alone, not Hispanic or Latino</i>	1,788	7.8%

Limited English Proficiency (LEP).

The goal of all language access planning and implementation is to ensure that Monroe County communicates effectively with LEP individuals. Effective language access requires self-assessment and planning. The next table lists non-English languages<sup>8</sup> that are spoken in LEP households in the Affected Communities. The data source is the [EPA Environmental Justice Screen](#) tool.

The threshold used for identifying the languages with significant LEP populations is the DOT LEP Policy Guidance safe harbor threshold, which is defined as 5% or 1,000, whichever is less.<sup>9</sup> **Since the total population in this area is 20,000 or greater, then the safe harbor is 1,000.**

<b>Languages Spoken by LEP Population that Surpass the Safe Harbor Threshold</b>	<b>Number</b>	<b>Margin of Error</b>
<i>Spanish or Spanish Creole</i>	13,066	+/-787

*See Census table B16001 attached at the end of the plan for reference.*

Frequency of contact with LEP individuals at the airport and airport-related activities:

<b>Languages Spoken by LEP Persons</b>	<b>A few times a year (12 or less days a year)</b>	<b>Several times a month (13 to 51 days a year)</b>	<b>At least once a week (52 to 364 days a year)</b>	<b>Every day (365 days a year)</b>
<i>Spanish</i>	X			
<i>French</i>	X			
<i>French Creole</i>	X			
<i>Italian</i>	X			

<sup>8</sup> Recommend using language groups from the U.S. Census, and using data for the “Speak English less than ‘very well’ category for each language over the threshold.

<sup>9</sup> See the DOT LEP Policy Guidance at <https://www.federalregister.gov/d/05-23972/p-133>. The safe harbor provisions apply to the translation of written documents only; however, it provides a consistent starting point for identifying significant LEP populations.

This information is updated annually<sup>10</sup> through checking the following resources:

<b>Data Sources for Languages Spoken in Affected Community</b>	<b>Website link to Data Source</b>
<i>U.S. Census Bureau</i>	<a href="https://data.census.gov/cedsci/table?q=B16001&amp;tid=ACSDT1Y2019.B16001">https://data.census.gov/cedsci/table?q=B16001&amp;tid=ACSDT1Y2019.B16001</a>
<i>EPA Environmental Justice Data</i>	<a href="https://www.epa.gov/ejscreen/download-ejscreen-data">https://www.epa.gov/ejscreen/download-ejscreen-data</a>
<i>LEP Website</i>	<a href="https://www.lep.gov">https://www.lep.gov</a>

### Beneficiary Diversity.

Demographic information is collected from airport customers, attendees at community meetings, and businesses seeking opportunities at the airport, through voluntary disclosures.

#### **Description of Beneficiary Demographic Information Collection Methods**

1. *Key West International Airport conducts an annual Passenger Demand Analysis Report and gathers community data further discussed in the Four Factor Analysis.*
2. *The airport will attempt to collect demographic information from businesses seeking opportunities at the airport in the bid award process via the use of voluntary demographic forms.*

### Staff and Advisory Board Diversity.

Demographic information is collected from airport program employees and members of planning and advisory boards, through voluntary disclosures.

#### **Description of Employee and Advisory Board Demographic Information Collection Methods**

- *Employees are asked to submit voluntary confidential demographic information at time of hiring. Job applicants are asked to submit the same information when submitting their job application through the job application website.*
- *Every three years, the airport administration will send an email to all board members asking them to voluntarily and anonymously enter demographic information via an online survey.*

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<sup>10</sup> Data should be kept up-to-date, but this plan does not need to be updated for incremental data changes during the Plan's 3-year period.

## 7. Potential or Known Community Impacts

Projects or services receiving federal financial assistance have the potential to affect so many aspects of American life. Thus, in general, no Monroe County for Key West International Airport activity is to have a discriminatory disparate impact on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age. This means that policies or procedures that have a disparate impact would require a well-documented substantial legitimate nondiscriminatory justification, summarized below. Impacts to protected communities must be avoided or minimized to the extent possible. No project with a discriminatory impact on protected communities will be undertaken.<sup>11</sup>

The following airport facilities are already in use or under construction and expected to be in use within the next 3 years:

<b>Existing Airport Facilities</b>	<b>Affected Community Impacted by Operation of the Facility</b>
<i>Ongoing Terminal Expansion</i>	<i>No disparate impacts at this time</i>

The following airport facility projects (including all alternatives) are in construction or expected to be in construction within the next three (3) years:

<b>Airport Facility Construction Projects</b>	<b>Affected Community Impacted by Construction of the Facility</b>
<i>Future Parking Garage</i>	<i>No disparate impacts at this time</i>

The above existing facilities and facility construction projects were analyzed for disparate impacts on the basis of race, color, or national origin (including LEP) in Affected Communities. The following have disparate impacts:

<b>Facilities or Construction Projects with Disparate Impacts</b>	<b>Affected Community Impacted</b>	<b>Impact Can Be Eliminated?</b>
<i>General Aircraft Noise - not associated with any specific project</i>	<i>Key West</i>	<i>Meetings are being held for aircraft noise mitigation</i>

<sup>11</sup> In order to carry out an alternative with a discriminatory impact, the airport sponsor must demonstrate that there was a substantial legitimate justification for the decision. The sponsor must also demonstrate that alternatives with less discriminatory impacts were meaningfully considered and rejected for legitimate reasons.

## **8. Limited English Proficiency (LEP)**

### Executive Order 13166

In creating a Language Assistance Plan, **Key West International Airport** will consider the volume, proportion, or frequency of contact with LEP persons in determining the appropriate language assistance to provide.

In the Community Statistics section, we identified the following languages spoken by LEP persons in Affected Communities. The following languages surpassed the safe harbor threshold and are languages that are most frequently encountered:

#### **Language**

*Spanish or Spanish Creole*

**Key West International Airport** will collect data for languages spoken by airport guests.<sup>12</sup> Data sources can include:

<b>Data Sources for Languages Spoken by Airport Guests</b>	<b>Website link to Data Source</b>
<i>Airport Language Line Usage Data</i>	<i>www.languageline.com</i>
<i>Assumption from flight origin / destination</i>	<i>https://eyw.com/</i>
<i>Assistance requests to airport information desks</i>	<i>Language requests made with the airport</i>

Based on the acquired data, the following additional languages have been identified as may be spoken by LEP airport guests and are under the safe harbor threshold, see Appendix, Section 14. Population/Language Data:

#### **Languages**

<i>African languages</i>	<i>Navajo</i>
<i>Arabic</i>	<i>Other Native American Languages</i>
<i>Armenian</i>	<i>Other Pacific Island Languages</i>
<i>Cambodian</i>	<i>Persian</i>
<i>French</i>	<i>Polish</i>
<i>German</i>	<i>Portuguese</i>
<i>Greek</i>	<i>Russian</i>
<i>Hebrew</i>	<i>Scandinavian</i>
<i>Hindi</i>	<i>Serbo-Croatian</i>
<i>Hungarian</i>	<i>Slavic</i>

<sup>12</sup> We aim to provide appropriate language assistance services to every LEP person encountered. This includes instances when LEP statistical data for a particular language was not available beforehand, or the safe harbor threshold for written translation was not met.

### Languages

<i>Indic</i>	<i>Tagalog</i>
<i>Indo-European</i>	<i>Thai</i>
<i>Italian</i>	<i>Urdu</i>
<i>Japanese</i>	<i>Vietnamese</i>
<i>Korean</i>	<i>West-Germanic Languages</i>
<i>Laotian</i>	<i>Yiddish</i>

**Key West International Airport** will also actively engage with community educators, community groups, places of work, business groups, social groups, and the like to confirm that translation and interpretation services are accurate and effective. Additionally, **Beth Leto, Airport Deputy Director** will inform leadership and staff of Monroe County of the responsibility to provide language access. The following plans are considered to provide translation services free of charge to ensure that individuals with limited English proficiency have access to the benefits of the airport:

**Translation Services:**

- Written notices should contain a statement in the identified languages, when appropriate, of how to receive translated written materials.
- The following vendors have been identified and can be utilized for written translations:

<b>Translation Vendors</b>	<b>Languages</b>
<i>Google Translate</i>	<i>All above languages</i>
<i>Universal Document Translator, Inc.</i>	<i>All above languages</i>
<i>Trusted Translations</i>	<i>Most above languages</i>

- Information regarding translation services can be obtained at:

<b>Location for Translation Assistance</b>	<b>Languages</b>
<i>Airport website request form</i>	<i>All above languages</i>
<i>Airport website assistance</i>	<i>Multiple languages</i>
<i>Volunteer multi-lingual staff pool</i>	<i>Multiple languages</i>
<i>Security Desks</i>	<i>All above languages</i>
<i>Public Information Counters</i>	<i>All above languages</i>
<i>Terminal Service Officers</i>	<i>All above languages</i>

**Interpretation Services:**

- The following vendors have been identified and can be utilized for interpretation services:

<b>Interpretation Vendors</b>	<b>Languages</b>
<i>Language Line, Inc.</i>	<i>All above languages</i>
<i>Ititranslates, Ititranslates.com</i>	<i>Most above languages</i>

<b>Location for Interpretation Assistance</b>	<b>Languages</b>
<i>Airport Website</i>	<i>Multiple languages</i>
<i>Airport information desks</i>	<i>All languages or Language Line</i>
<i>Security Desks</i>	<i>All above languages</i>
<i>Public Information Counters</i>	<i>All above languages</i>
<i>Terminal Services Officers</i>	<i>All above languages</i>

**Description of Interpretation Assistance Processes**

The Airport Administration will maintain a list of multilingual employees, the languages they speak, and their associated office telephone numbers. The list indicates whether each employee is proficient in providing interpretation and/or translation services. The list will be updated annually in the Public Information Handbook and provided to all airport employees. Generally, these employee volunteers are available to assist members of the public with verbal real-time interpretation, during normal business hours.

Currently, the Key West International Airport attorney speaks fluent English and Spanish, as well as an additional member in airport operations. An airport security staff member speaks fluent Creole as well as English. There is also a maintenance staff member that speaks fluent Russian as well as English for translation assistance.

The airport will consider contracting with Language Line, Inc. to provide on-demand telephone interpretation services to airport guests. When a request for an interpreter is received, the following process is used: Airport information desk staff use I-Speak cards to identify the language spoken by the airport guest. Staff contacts Language Line, Inc. and “parks” the request in the queue for the appropriate language. Language Line, Inc. operators will connect the requesting party to an interpreter for the duration of the call.

*Detailed information is available in the Language Assistance plan.*

**9. Transportation**

49 Part CFR 21 Appendix C (a)(1)(ix)

In the Community Statistics section of this plan, Affected Communities were identified along with demographic and related data for the community populations. The minority and disadvantaged community areas located within the Affected Communities are listed below. Other minority and disadvantaged community areas that are near the airport but not within Affected

Communities are also identified below.

Coordination with planning entities to encourage providing transit service access between the airport and these areas will be sought.

The following chart identifies existing and planned transit services connecting the airport employment centers with the identified minority and disadvantaged community areas.

<b>Minority and/or Disadvantaged Community Areas</b>	<b>Transit Service</b>	<b>Planned or Existing</b>
<a href="#"><u>Keys Shuttle Company</u></a>	Keys Shuttle Company provides Door-to-Door airport transportation. Keys Shuttle also provides charter services, with a fleet of vans and buses, to/from Miami Leaves six times a day, seven days a week with full-size vans carrying a maximum of twelve passengers.	Existing
<a href="#"><u>Greyhound and Flixbus</u></a>	Greyhound and Flixbus offers a bus stop at Key West International Airport, 3535 Florida A1A Key West FL 33040, USA.	Existing
<a href="#"><u>City of Key West Transit</u></a>	City of Key West Transit bus has a drop off and pickup location at Key West International Airport	Existing
<a href="#"><u>Lower Keys Shuttle</u></a>	Lower Keys Shuttle also goes to the Airport in addition to Stock Island, Rockland Key, and Big Coppitt	Existing

**10. Minority Businesses**  
49 CFR 21 Appendix C (a)(1)(x)

Bids for airport concessions and other business opportunities are solicited from area minority and woman-owned businesses through the following methods:

<b>Airport Business Opportunity</b>	<b>Minority Business Outreach Methods</b>
<i>Parking Lot Operations Contract</i>	<i>Will follow procedures for the State Minority and Woman Owned Business Enterprise Program.</i>
<i>Groundskeeper Contract</i>	<i>Bids will include a disadvantaged business mentor component for sub-contractors.</i>
<i>Additional Contracts</i>	<i>Other minority business outreach methods will be included in bid packages and announced during pre-bid meetings.</i>

Outreach steps per the **Community Participation Plan (CPP)** will include advertisements, announcements, media, and print materials through marketing personnel to Key West, Key Haven and Dredgers Keys, Big Coppitt Key, and Stock Island at time of contract need.

Selections are in compliance with Title VI, Part 21, and related requirements. Information on the award process and specific bid decisions is kept with **Beth Leto, Airport Deputy Director**.

## **11. Training**

New employee orientation incorporates Title VI training. Topics include:

- Title VI and related laws prohibit discrimination on the basis of race, color, national origin (including LEP), sexual orientation and gender identity, creed, or age
- Title VI complaints must be forwarded to the Airport Director
- Protections against retaliation for filing civil rights complaints or related actions
- Title VI notices must be displayed throughout the airport public facilities
- All contracts must include Title VI clauses
- Language interpretation and translation services
- Cultural and community relations sensitivity training
- Anti-harassment training

Refresher information will be provided every three (3) years.

## **12. Compliance Reviews, Audits, Complaints, Lawsuits, and Other Investigations**

**FAA Notification.** **Monroe County for Key West International Airport** will notify FAA of any pending investigations and reviews, including:

- Compliance reviews or audits concerning civil rights requirements<sup>13</sup>
- Complaints, lawsuits, or other investigations alleging noncompliance with civil rights requirements<sup>14</sup>

As discussed in the Title VI Complaints Section, Title VI complaints must be forwarded to FAA contacts within fifteen (15) days of receipt. For all other civil rights investigations, **Monroe County for Key West International Airport** must notify FAA contacts of any new investigations prior to grant execution.

At regular intervals, **Monroe County for Key West International Airport** will provide FAA contacts with status updates for the investigations and reviews, until completed. For each existing investigation or review completed within five (5) years of this plan, **Monroe County for Key West International Airport** will also provide a statement about the outcome, unless previously provided.

## **13. Title VI Complaints**

49 CFR 21.11; 49 CFR 21 Appendix C (b)(3); 28 CFR 42.406(d)

**Scope.** These procedures are for complaints of discrimination under Title VI and related laws (hereafter “Title VI Complaints.” In order to be a Title VI Complaint, the complaint must:

1. Allege discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age or violations administrative requirements under Title VI or related laws
2. Not only be for employment matters<sup>15</sup>
3. Allege misconduct by Monroe County, including airport employees, contractors, concessionaires, lessees, or tenants

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<sup>13</sup> Includes any Title VI, ADA, Sec. 504, Title VII/EEO, or other civil rights program compliance review or audit to be performed on the airport sponsor or any of its sub-recipients by any State, local or Federal agency.

<sup>14</sup> Includes allegations of discrimination based on race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age, whether because of actions of the airport sponsor itself, or its employees, contractors, or tenants. Includes noncompliance with related administrative requirements under civil rights laws.

<sup>15</sup> Complaints of employment discrimination must be addressed as required by U.S. Equal Employment Opportunity Commission (EEOC) and other applicable authorities with jurisdiction over employment matters. If an Airport sponsor employment activity is supported by FAA-provided financial assistance or it is alleged that the employment discrimination affects the broader airport program, complaints about that activity must also be reported to FAA.

4. Concern an airport facility or actions by Monroe County including airport employees, contractors, concessionaires, lessees, or tenants.

Rights. Any person who believes that he or she has been subjected to discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age has the right to file a complaint with **Monroe County for Key West International Airport**. Alternatively, they can file a formal complaint with an outside agency, such as the U.S. Departments of Justice or Transportation, or the Federal Aviation Administration (FAA), or seek other legal remedies.

Receipt of Complaint. The Coordinator will log in the complaint and promptly send copies of the complaint to **Richard Strickland, Executive Director of Airports for Monroe County**.

Complaints must be filed within **120 days** of the discriminatory event, must be in writing, and must be delivered to the **Title VI Coordinator or currently:**

**Assistant Director of Airports**  
[Vacant]

**Interim Title VI Coordinator:**  
**Beth Leto, Airport Deputy Director**  
**Finance and Administration**  
**Key West International Airport**  
**3491 South Roosevelt Blvd.**  
**Key West, FL 33040**  
**(305) 809-5239 or Leto-Beth@MonroeCounty-FL.Gov**

If a complaint is initially made by phone, it must be supplemented with a written complaint before **120 days** after the discriminatory event has passed. If a verbal complaint is received, the complainant should be given a copy of the [Airport Discrimination Complaint Procedures](#) and instructed to submit a written complaint. Accommodation will be provided upon request to individuals unable to file a written complaint due to their disability.

Initial Procedure. The Coordinator may meet with the complainant to clarify the issues, obtain additional information, and determine if informal resolution might be possible in lieu of an investigation. If successfully resolved, the Coordinator will issue a closure letter to the complainant, record the disposition in the complaints log, and report the resolution to FAA.

### **Discrimination Complaint Referral Procedure**

Internal Complaint Referral. All Title VI complaints must be promptly forwarded to the Coordinator within **three (3) days**.

Initial FAA Notification. A copy of each Title VI complaint will be forwarded to the FAA within fifteen (15) days of initial receipt (not the date that the Coordinator was notified). The

Coordinator will forward a copy of the complaint and a statement describing all actions taken to resolve the matter, and the results thereof, to the FAA Civil Rights staff. Note that complaints based on disability do not have to be forwarded to FAA. To transmit complaint information to the FAA, the Coordinator will upload the information to the FAA Civil Rights Connect System, which issues automated notifications to FAA staff. The Coordinator will also seek technical assistance from FAA, as needed, throughout complaint intake, investigation and resolution process.

### **Investigation Procedure**

Assignment of Investigator. The Coordinator will immediately begin the investigation or designate an investigator.

Cooperation with FAA. The Coordinator will promptly investigate all Title VI complaints, including those referred by the FAA for investigation. If the FAA is investigating a complaint against **Key West International Airport**, it will avoid interfering with the FAA investigation, cooperate with the FAA when needed, and share factual information with the FAA.

Prompt Investigation. The Coordinator will make every effort to complete discrimination complaint investigations within **sixty (60) calendar days** after the complaint is received. Some investigations may take longer with a justification for the delay and assurance that the investigation is being completed as quickly as possible.

Contact with Complainant. The Coordinator will meet with the complainant to clarify the issues and obtain additional information, and also speak with community members and potential witnesses, as appropriate.

Investigation Report. After completing the investigation, the Coordinator will prepare a written report.

Consultation with Legal Counsel. In each case, the Coordinator will consult with legal counsel regarding the investigation and the report. Airport legal counsel will ensure that the report is consistent with the DOT and FAA Title VI nondiscrimination requirements.

Prompt Resolution of Disputes. The Coordinator will emphasize voluntary compliance and quickly and fairly resolve disputes with complainants, or with contractors, tenants, or other persons. Initially, the Coordinator will conduct a meeting with the Assistant Director of Airports and the complainant to discuss the dispute. The intent is to mutually agree upon an acceptable resolution that addresses the complainant's concerns. The resolution will be properly documented and recorded as appropriate. If the dispute is not resolved as a result of the initial meeting, then a mediation meeting will be conducted by the Executive Director of Airports to determine an agreeable solution and/or to determine any next steps.

Forwarding Report and Response to Complainant. At the completion of the investigation, the complainant and respondent will receive a letter of findings and determination of the investigation and any applicable resolution. The letter transmitting the findings and any

applicable resolution will explain the Coordinator’s conclusion regarding whether unlawful discrimination occurred and will describe the complainant’s appeal rights. A summary of the investigation report, any appeal, or follow-up actions will be sent to the FAA via the FAA Civil Rights Connect System.

Appeal Rights. The complainant must be notified of their right to appeal the findings or determinations, and of the procedures and requirements for an appeal:

- The complainant may appeal in writing to **Richard Strickland, Executive Director of Airports for Monroe County**. The written appeal must be received **within sixty (60) business days** after receipt of the written decision.
- The written appeal must contain all arguments, evidence, and documents supporting the basis for the appeal.
- **Richard Strickland, Executive Director of Airports for Monroe County** will issue a final written decision in response to the appeal.

Avoiding Future Discrimination. In addition to taking action with respect to any specific instances of discrimination, **Monroe County** will identify and implement measures to reduce the chances of similar discrimination in the future.

Intimidation and Retaliation Prohibited. **Monroe County** employees, contractors, and tenants will not intimidate or retaliate against a person who has filed a complaint alleging discrimination.

For information on filing a complaint with DOT/FAA, please contact the **Assistant Director of Airports (Vacant at the time of this plan draft) or Beth Leto, Airport Deputy Director of Finance and Administration (or additional Title VI Coordinator) of Key West International Airport at (305) 809-5239 or Leto-Beth@MonroeCounty-FL.Gov.**

This complaint procedure is shared with the public through the following methods:

#### **Website, In-person, and Other Distribution Methods**

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**1** [\*Monroe County Clerk’s Website\*](#) and [\*Monroe County Florida’s Official Website\*](#)

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**2** *Staff Managed Airport Desks*

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## 14. Population / Language Data

### Language Data (B16001):

	Monroe County, Florida	
Label	Estimate	Margin of Error
Total:	72,445	±79
Speak only English	55,009	±940
Spanish or Spanish Creole:	13,066	±787
Speak English "very well"	7,376	±532
Speak English less than "very well"	5,690	±599
French (incl. Patois, Cajun):	657	±270
Speak English "very well"	549	±269
Speak English less than "very well"	108	±63
French Creole:	698	±333
Speak English "very well"	592	±305
Speak English less than "very well"	106	±75
Italian:	186	±108
Speak English "very well"	169	±98
Speak English less than "very well"	17	±20
Portuguese or Portuguese Creole:	104	±64
Speak English "very well"	71	±56
Speak English less than "very well"	33	±33
German:	228	±74
Speak English "very well"	186	±72
Speak English less than "very well"	42	±38
Yiddish:	18	±21
Speak English "very well"	9	±15
Speak English less than "very well"	9	±14
Other West Germanic languages:	90	±66

	Monroe County, Florida	
Label	Estimate	Margin of Error
Speak English "very well"	71	±57
Speak English less than "very well"	19	±26
Scandinavian languages:	33	±52
Speak English "very well"	33	±52
Speak English less than "very well"	0	±31
Greek:	249	±203
Speak English "very well"	131	±124
Speak English less than "very well"	118	±155
Russian:	314	±272
Speak English "very well"	79	±59
Speak English less than "very well"	235	±252
Polish:	615	±326
Speak English "very well"	540	±287
Speak English less than "very well"	75	±82
Serbo-Croatian:	14	±17
Speak English "very well"	14	±17
Speak English less than "very well"	0	±31
Other Slavic languages:	135	±77
Speak English "very well"	91	±64
Speak English less than "very well"	44	±35
Armenian:	18	±30
Speak English "very well"	18	±30
Speak English less than "very well"	0	±31
Persian:	0	±31
Speak English "very well"	0	±31
Speak English less than "very well"	0	±31
Gujarati:	40	±50
Speak English "very well"	8	±14

	Monroe County, Florida	
Label	Estimate	Margin of Error
Speak English less than "very well"	32	±49
Hindi:	0	±31
Speak English "very well"	0	±31
Speak English less than "very well"	0	±31
Urdu:	16	±27
Speak English "very well"	16	±27
Speak English less than "very well"	0	±31
Other Indic languages:	79	±90
Speak English "very well"	36	±52
Speak English less than "very well"	43	±50
Other Indo-European languages:	40	±28
Speak English "very well"	29	±26
Speak English less than "very well"	11	±17
Chinese:	159	±122
Speak English "very well"	124	±93
Speak English less than "very well"	35	±36
Japanese:	15	±25
Speak English "very well"	15	±25
Speak English less than "very well"	0	±31
Korean:	0	±31
Speak English "very well"	0	±31
Speak English less than "very well"	0	±31
Mon-Khmer, Cambodian:	0	±31
Speak English "very well"	0	±31
Speak English less than "very well"	0	±31
Hmong:	0	±31
Speak English "very well"	0	±31

	Monroe County, Florida	
Label	Estimate	Margin of Error
Speak English less than "very well"	0	±31
Thai:	52	±62
Speak English "very well"	18	±33
Speak English less than "very well"	34	±38
Laotian:	0	±31
Speak English "very well"	0	±31
Speak English less than "very well"	0	±31
Vietnamese:	17	±23
Speak English "very well"	4	±7
Speak English less than "very well"	13	±22
Other Asian languages:	74	±63
Speak English "very well"	65	±58
Speak English less than "very well"	9	±18
Tagalog:	138	±87
Speak English "very well"	68	±56
Speak English less than "very well"	70	±66
Other Pacific Island languages:	44	±62
Speak English "very well"	44	±62
Speak English less than "very well"	0	±31
Navajo:	0	±31
Speak English "very well"	0	±31
Speak English less than "very well"	0	±31
Other Native North American languages:	11	±16
Speak English "very well"	11	±16
Speak English less than "very well"	0	±31
Hungarian:	60	±57
Speak English "very well"	60	±57

Monroe County, Florida		
Label	Estimate	Margin of Error
Speak English less than "very well"	0	±31
Arabic:	147	±115
Speak English "very well"	131	±111
Speak English less than "very well"	16	±27
Hebrew:	74	±103
Speak English "very well"	58	±79
Speak English less than "very well"	16	±25
African languages:	29	±42
Speak English "very well"	29	±42
Speak English less than "very well"	0	±31
Other and unspecified languages:	16	±26
Speak English "very well"	16	±26
Speak English less than "very well"	0	±31

### Poverty Data (S1701):

Monroe County, Florida						
Label	Total		Below poverty level		Percent below poverty level	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
White alone	53,798	±1,627	7,093	±1,988	13.2%	±3.7
Black or African American alone	N	N	N	N	N	N
American Indian and Alaska Native alone	N	N	N	N	N	N
Asian alone	N	N	N	N	N	N
Native Hawaiian and Other Pacific Islander alone	N	N	N	N	N	N
Some other race alone	N	N	N	N	N	N
Two or more races	17,538	±2,110	3,488	±1,889	19.9%	±10.5
Hispanic or Latino origin (of any race)	21,316	±45	4,158	±1,854	19.5%	±8.7
White alone, not Hispanic or Latino	50,541	±987	6,692	±1,982	13.2%	±3.9

**15. Completed Unlawful Discrimination Poster**

**Subsequent Translation in Spanish attached.**

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## Unlawful Discrimination

It is unlawful for airport operators and their lessees, tenants, concessionaires and contractors to discriminate against any person because of race, color, national origin, sex, creed, or disability in public services and employment opportunities. Allegations of discrimination should be promptly reported to the Airport Manager or:

Federal Aviation Administration  
Office of Civil Rights, ACR-1  
800 Independence Avenue, S.W.  
Washington, D.C. 20591

Federal regulations on unlawful discrimination are available for review in the Airport Manager's Office.

**Coordinator:** Beth Leto, Airport Deputy Director  
**Phone:** (305) 809-5239  
**Address:** [Leto-Beth@MonroeCounty-FL.Gov](mailto:Leto-Beth@MonroeCounty-FL.Gov)

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## Discriminación Ilegal

Se prohíbe a los operadores de aeropuertos y a sus arrendatarios, inquilinos, concesionarios y contratistas discriminar contra cualquier persona por motivo de raza, color, nacionalidad de origen, sexo, creencias religiosas, impedimento físico o discapacidad en lo que respecta a servicios públicos y oportunidades de empleo. Las alegaciones de discriminación deberán ser dirigidas inmediatamente al Administrador del Aeropuerto o a:

Federal Aviation Administration  
Office of Civil Rights, ACR-1  
800 Independence Avenue, S.W.  
Washington, D.C. 20591

Los reglamentos sobre discriminación ilegal están a la disposición de los interesados para su examen en la oficina del Administrador del Aeropuerto.

**Coordinador:** Beth Leto, Airport Deputy Director  
**Teléfono:** (305) 809-5239  
**Dirección:** [Leto-Beth@MonroeCounty-FL.Gov](mailto:Leto-Beth@MonroeCounty-FL.Gov)



U.S. Department of Transportation  
Federal Aviation Administration

HQ-101066

## APPENDIX: Figure 1 – Grant History

EYW Closed and Open Airport Grants (4.17.2024)					
CLOSED GRANTS					
FAA Grant #	Amount	%	Project & Scope of Work	Period	Closed
37-60	\$6,532,955	90%	Rehabilitation of Taxiway A. SOW included rehabilitating the existing Taxiway A by milling the existing asphalt pavement and placing a new hot mix asphalt overlay. The project also included bringing the taxiway geometries and nomenclature into conformance with the latest FAA.	2020-2022	2023
	\$2,800,000	90%			
	\$289,511	90%			
	\$9,622,466				
37-61	\$4,958,363	100%	Noise Insulation Program: Bid Key West by the Sea (KWBS) Bldg. A, Part 2, Construction of KWBS Bldg. A, Part 1 and Noise Exposure Maps (NEM) Update. SOW: The objective of this project is to reduce interior noise levels, generated by exterior aircraft operations, in habitable rooms for eligible structures located within the 2013 Existing Condition Noise Exposure Map for Key West International Airport.	2020-2023	2024
37-62	\$17,000,000	100%	CARES Grant provided funding for airport-related operational and maintenance expenses due to the decline in revenue arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency.	2020-2022	2022
37-63	\$5,527,912	100%	Noise Insulation Program: KWBS Bldg. A Part 2 Construction and Bldg. A Part 3 preparation of bid documents.	2021-2022	2023
34-65	\$3,536,873	100%	Airport Coronavirus Response Grant Program (ACRGP) CRRSA Grant provided economic relief to airports to prevent, prepare for and respond to the COVID-19 pandemic.	2022-2023	2023
37-71	\$3,486,100	90%	Noise Insulation Program: KWBS Bldgs. A, B & C Final Phase Construction.	2022-2023	2024
FDOT Grant #	Amount	%	Scope of Work	Period	Closed
G0E47	\$700,000	50%	Essential Airport Equipment. SOW: To purchase and maintain essential airport equipment for the safety and maintenance of the airport. The equipment includes miscellaneous ARFF equipment, vehicles, safety equipment, mowers, sweepers, and tractors, along with rehabilitating existing airport equipment.	2017-2022	2022
	\$100,000				
	\$150,000				
	\$275,000				
	\$1,225,000				
G0E77	\$300,000	50%	Planning Studies. SOW: Conduct planning studies to include design and construction and other planning study related activities.	2017-2022	2022
	\$300,000	50%			
	\$300,000	50%			
	\$50,000	50%			
	\$250,000	50%			
\$1,200,000					
FDOT Grant #	Amount	%	Scope of Work	Period	Closed
G0R04	\$230,000	50%	Building and Security Improvements. SOW: Planning, permitting, design and construction for various airport facilities upgrades, their infrastructure, MEP and HVAC systems, along with security improvements that will include upgrades to tie in to the airports security system, access control and fencing.	2018-2023	2023
	\$40,000	50%			
	\$250,000	50%			
	\$150,000	50%			
	\$670,000				
G0R05	\$260,000		Terminal Bldg. Improvements. SOW: Planning, design, permitting and construction for Terminal Building Improvements including but not limited to associated Mechanical, Electrical and Fire Protection Systems.	2019-2021	2023
G1Q92	\$300,000	50%	Access Road Construction. SOW: Design and construction of a two-lane access road to connect South Roosevelt Blvd. to EYW's fuel farm, fixed based operator (FBO) and airport support areas.	2021-2023	2023
	\$341,562	50%			
	\$290,495	50%			
	\$400,000	50%			
	\$1,332,057				
G1007	\$100,000	50%	Airfield Improvements. SOW: Project includes necessary permitting, design and construction of airfield improvements for the airport to maintain its level of service and operations. Improvements will include airfield pavements, airfield markings, lighting, signage, drainage, utilities and terminal facilities.	2019-2024	2024
	\$300,000	50%			
	\$150,000	50%			
	\$575,000	50%			
	\$300,000	50%			
\$1,425,000					

OPEN GRANTS					
FAA Grant #	Amount	%	Scope of Work	Period	Closed
37-64	\$621,405	100%	Design for Taxiway A Extension and Mitigation. SOW: see below.	2021-	n/a
37-67	\$4,245,653	100%	Construction of Taxiway A Extension and Mitigation. SOW: The existing parallel taxiway at EYW does not run the full length of RW 9/27, stopping short approximately 350 feet from the Runway 9 end. To eliminate the need for aircraft to backtaxi on RW 9/27, and in accordance with the Master Plan completed in 2019, contractors will build a Taxiway A extension to meet at the runway end. Mitigation for environmentally impact areas will be completed on and off airport property.	2022-	n/a
	\$2,800,000	100%			
	\$7,045,653				
37-70	\$4,789,697	100%	CARES ACT Development Grant for the Aircraft Apron Overflow Parking Project. SOW: construct additional apron for general aviation aircraft and commercial aircraft in order to enhance airport operational safety and efficiency by providing supplemental overflow aircraft parking. During peak periods, space for GA aircraft handling and parking on the existing GA apron is insufficient. In these instances, additional overflow parking for GA aircraft is accommodated on the commercial apron, which contributes to congested conditions on the commercial apron.	2022-	n/a
FAA Grant #	Amount	%	Scope of Work	Period	Closed
37-72	\$17,042,706	90%	Commercial Apron Extension and Mitigation project. SOW: In accordance with the Master Plan completed in 2019, the Commercial Apron layout was not designed to support the level and type of activity currently occurring and forecasted for EYW. When several aircraft land consecutively, aircraft traffic backs up on Taxiway A while waiting to access a parking position. Additional aircraft parking is needed to reduce existing congestion, meet FAA standards, and improve safety conditions	2023-	n/a
37-73	\$1,613,164	90%	RW 9/27 Repair project. SOW: Rehabilitate 730 linear feet of Runway 9/27 pavement that was damaged during aircraft operations due to pavement failures including slippage cracking within the threshold marking due to the delamination of the final 2-inch asphalt lift.	2023-2024	n/a
37-74	\$2,080,305 (AIP Entitlements)	90%	Concourse A and Terminal Improvements Program-construction. SOW: construction of a new Concourse A and renovations to the landside and airside terminal buildings. Concourse A will be a second-level concourse of 49,549 SF to be located immediately north of the existing airside terminal building. The second level building will accommodate seven gates all fitted with passenger boarding bridges. Building renovations to the existing landside and airside terminal buildings are within the existing buildings' footprints.	2024-	n/a
37-75	\$7,702,813 (BIL AIG entitlements) Years 1 & 2	90%	Concourse A and Terminal Improvements Program-construction. SOW: see grant 37-74 above	2024-	n/a
37-76	\$13,300,000 (BIL ATP Grant)	95%	Concourse A and Terminal Improvements Program-construction. SOW: see grant 37-74 above	2024-	n/a
37-77	\$1,392,701	90%	Noise Insulation Program. SOW: Phase 1 is for final design of 17 singled family homes and Noise Eligibility Testing and preliminary design of 43 single family homes.	2024-	n/a
FDOT Grant #	Amount	%	Scope of Work	Period	Closed
G1P33	\$150,000	50%	Building and Security Improvements. SOW: Planning, permitting, design and construction of airport owned facilities that have reached their serviceable age and require upgrades and improvements to maintain the existing infrastructure on the airport.	2021-	n/a
	\$150,000	50%			
	\$600,000	50%			
	\$900,000				
G1Q04	\$300,000	50%	Planning Studies. SOW: miscellaneous airport studies/assignments that are required to support future development, meet regulatory requirements, update property and airport layout plans, and develop supporting documentation upon requests from agencies.	2021-	n/a
	\$325,000	50%			
	\$69,695	50%			
	\$375,000	50%			
	\$150,000	50%			
	\$1,219,695				
FDOT Grant #	Amount	%	Scope of Work	Period	Closed
G1Q91	\$300,000	50%	Aircraft Apron Overflow Parking Project. Match funding for FAA Grant 37-70. See SOW above.	2021-	n/a
	\$430,206	50%			
	\$741,901	50%			
	\$1,472,107				
G1V31	\$150,000	50%	Essential Airport Equipment. SOW: To provide, install and upgrade essential airport equipment for security, access control and emergency response.	2022-	n/a
	\$675,000	50%			
	\$750,000	50%			
	\$250,000	50%			
	\$1,825,000				

G2A61	\$1,355,305	50%	Customs & Border Protection Phase 3B. SOW: Design and construction to renovate, upgrade and modify the Airport's existing customs facility to meet current federal inspection station (FIS) standards and requirements. Other upgrades include new baggage processing, security cameras, checkpoint kiosks and other equipment improvements.	2023-	n/a
G2E62	\$950,000	50%	Airfield Improvements. SOW includes improvements to the airport to maintain its level of service and aircraft operations. Improvements will include planning, design, permitting and construction of projects that include but not limited to new airfield pavements, maintenance of airfield pavements, markings, lighting, signage, airport drainage systems, utilities, roadways, parking and terminal facilities, including Taxiway A Extension and mitigation (FAA Grant #37-67) and the Commercial Apron Extension and mitigation project (FAA Grant #37-72).	2023-	n/a
	\$951,000	50%			
	\$1,901,000				
G2090	\$2,737,000	50%	Concourse A Terminal and Improvements Program. SOW: Terminal expansion program to include programming, design, permitting, financing, and construction. See also FAA Grants #37-74, #37-75 and #37-76.	2021-	n/a
	\$1,000,000	50%			
	\$6,157,371	50%			
	\$450,000	50%			
	\$9,097,000	50%			
	\$19,441,371				
G2555	\$375,000	50%	Terminal Improvements. SOW: Planning, design, permitting and construction to relocate the existing terminal systems that are at ground level to the above flood plain space and in air conditioned space including but not limited to mechanical, electrical and fire protection systems.	Project not started pending completion of another project	n/a
G2884	\$75,000	50%	GA Security Fencing. SOW: Install 10' perimeter security fencing with "Y" shape barb wire on top, bottom and rails along with additional signage and CCTV.	Project not started pending completion of another project	n/a
G2884	\$100,000	50%	GA Security Lighting. SOW: Purchase and install security lighting for the GA ramp as current system is outdated and has been adversely affected by saltwater intrusion due to King Tides.	Project not started pending completion of another project	n/a